

### *Scantron Scoresheet Directions*

Must be given by Coordinators at the Beginning of each Contest

#### **DIRECTIONS:**

#### **IMPORTANT!!!!**

1. Students must possess a #2 pencil or a mechanical pencil with similar type lead. They must also have a hard surface to write on. All numbers, names, and answers must be DARK. If bubbles are not DARK and completely filled there is a chance that the Scantron Reader may not correctly read their answers, thus they may receive no points.
2. Students must not fold, bend, or roll the edges of the Scantron sheet. If they are using clipboards, students should not lift the Scantron sheet or they will bend the top portion of it. They should depress the clip and remove the sheet from the bottom of the clipboard to mark the back side if necessary.
3. Group leaders should check periodically to see that the students are placing his/her answers in the appropriate category or section of the Scantron sheet.

**EXAMPLE:** Make certain that they darken in the correct placing for the class they are evaluating...DON'T MARK CLASS 1 if you are starting with CLASS 2. All possible sections for placing each class are located from top to bottom under each CLASS.

Contest Coordinators must provide the ANSWER KEY to Dr. Boone in room 2058 of the Ag Science Building as soon as possible so he can set the Scoring Program. Coordinators must indicate the order for TIE BREAKERS (1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup>, etc.).

### ***Rules, Regulations and Recognition***

1. The teacher must complete all registration information online (location to be announced) for each contest (see page 4 for deadlines). Teams not properly registered will be declared ineligible to participate.
2. When the Career Development Event registration deadline is broken, the teacher will have an alternative method of registering his/her team(s): If the teacher wants his/her teams to participate, a late registration penalty of \$100 per contest will be imposed. The penalty must be paid at the time of registration with cash or a personal check. The late registration penalty will be donated to the West Virginia FFA Foundation in the name of the WV Career Development Events.” (Passed 11/10/2008)
3. A final registration/check-in of teams will take place. The check in will be used to provide each contestant with a name badge/contestant number. This badge must be worn at all times during the contest (unless it poses a safety hazard). Changes in team members will be taken care of by the contestants filling out the scantron cards properly. Teams will report directly to the designated contest location.
4. A team shall consist of four students (except the Meats Evaluation is limited to 3 participants). See the first section of each respective contest or the “Maximum Number of Participants per Team” section to determine the number of scores that will count as the team score.
5. Check the program of events so that you will avoid scheduling the same student(s) for two contests which may overlap due to unforeseen circumstances.
6. Students may compete in a Career Development Event even if their school does not have a full team (3 or 4 members). If a school has less than 3 team members, the students are only eligible for individual awards. A school may enter only one team (maximum 4 students) per event. (Passed 11/6/2006)
7. All chaperones attending the Career Development Events must be formally approved by the local Board of Education.
8. Any student who fail to correctly enter his/her team and student numbers on the Scantron sheets will be disqualified from the event.
9. The *National FFA Bulletin on Career Development Events* will serve as an excellent reference in preparing teams for competition.

### **Use of Technology in WV Career Development Events**

1. **The use of all electronic devices are prohibited during all West Virginia Career Development Events. If an event requires the use of calculators, the event coordinator will provide exact specifications on the type(s) of devices (including functions) that will be permitted.**

## 2017 Career Development Event Rules and Regulations

2. **Failure to comply with this regulation will result in the elimination of the entire team from competition. A letter will be sent to the school principal and superintendent by the state staff detailing the reasons for the dismissal.**

### Use of Reference Materials in WV Career Development Events

1. **Students participating in West Virginia Career Development Events are prohibited from bringing reference materials, paper, and/or other aids into the contest area unless the materials/aids are specified by the event coordinators in the official rules and regulations. The exception, all students are permitted to use a standard clipboard. Cover sheets will be provided for all contestants in all contests. Contestants participating in contests with oral reasons will be provided two sheets of unlined white paper to take notes.**
2. **Failure to comply with this regulation will result in the elimination of the entire team from competition. A letter will be sent to the school principal and superintendent by the state staff detailing the reasons for the dismissal.**

### ELIGIBILITY

Student must be a current high school student (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students), enrolled in secondary agriculture, and an FFA member to be eligible to participate in the Career Development Events (Exception: students who recently graduated from high school (May-June of current year) are eligible to compete in the June events as well as the Dairy Evaluation Contest in August.). *For 2017 only, students who graduated in May-June will be permitted to compete in the fall events providing their FFA dues for 2017-2018 have been paid.* Middle school students are eligible to compete on in the 7<sup>th</sup> & 8<sup>th</sup> Grade Agriscience and the Middle School Food Science Contests. Students are eligible to participate in the same contest four years.

Secondary students of agriculture meeting the following requirements are eligible for officially designated National FFA Career Development Events.

1. The student is a bona fide dues paying FFA member in good standing with the local chapter, state association and the National Organization at the time of his or her selection and at the time of the Nation Career Development Events in which he or she competes.
2. The student, at the time of his/her selection as a state/national team member, must be:
  - i. a high school student (or a recent graduate),
  - ii. enrolled in at least one course for an agricultural occupation and/or following a planned course of study, including a supervised agricultural experience program the objective of which is related to the field of agriculture.
3. The State Supervisor of Agricultural Education must certify that contestants are eligible. If an ineligible student is entered in any contest, the team of which that student is a member shall be declared ineligible.

## 2017 Career Development Event Rules and Regulations

4. Teams and/or schools or teachers/coaches will not visit the WVU livestock facilities or greenhouse with **60 days of the event**.
5. No advisor or coach will be allowed in the livestock pavilion or within 300 feet of penned livestock while students are judging, unless his/her assistance is needed to help facilitate the contest.
6. A school must enter a minimum of six contests to be eligible for the Sweepstakes Award. The sweepstakes award will be based upon the cumulative team placing standings in the high six contests. In case of a tie, the team with the most first places, then second places, etc., will win. *Winning the sweepstakes award does not denote the best secondary agriculture program in WV.*
7. The sweepstakes year will run from July 1 to June 30 with the Sweepstakes award presented at the Spring CDE Awards ceremony.
8. Student participation in all Career Development Events is limited to four years.
9. Members of first place teams may not participate in the same contest again.

### AWARDS

All announcements of winners and presentation of awards will be made at the Awards Program which is held on the final day of the Career Development Events.

1. Plaques will be presented by representatives of the various Divisions to the winning teams in the contests. Competition areas are requested to select a method of breaking team and individual ties so as to eliminated misunderstanding and confusion.
2. Agricultural and Extension Education will award medals to the three high scoring individuals in each contest.
3. The West Virginia Association FFA will present the sweepstakes award.
4. The winning high team in any contest is given the right to represent West Virginia in any national career development event in which FFA teams are eligible to participate.
5. All plaques and trophies become the permanent possession of the school.

***Maximum Number of Participants per Team***

<b>Contest</b>	<b>Maximum Number of Team Members</b>	<b>Number of Team Members Scored</b>
Agricultural Technology and Mechanical Systems	4	4
Agronomy	4	4
Dairy Cattle Management	4	4
Entomology	4	3
Farm and Agribusiness Management	4	4
Floriculture	4	4
Food Science	4	4
Food Science (Middle School)	4	4
Forestry	4	4
Horse Evaluation	4	4
Livestock Evaluation	4	4
Meats Evaluation	3	3
Milk Quality and Products	4	4
Nursery/Landscape	4	4
Plant Pathology	4	3
Poultry Evaluation	4	4
Veterinary Science	4	4
7 <sup>th</sup> and 8 <sup>th</sup> Grade Agriscience	4	3